



Joint Base Langley Eustis – (EUSTIS)

JBLE - Eustis

Spill/Release Reporting Form

[Reporting Procedures](#)



FILL OUT FORM COMPLETELY													
CONTACT INFORMATION													
Installation:													
Reporting POC:													
Reporting Activity:													
Telephone:	Extension:												
Responsible Activity:	List of activities (use abbreviation)												
Responsible POC:													
Telephone:	Extension:												
Bldg#:													
DODDAC:													
SPILL INFORMATION													
Date of spill/release:													
Time of spill/release:													
Location of spill/release (specify closest bldg#):													
Type of material spilled/released:													
Cause of spill/release:													
Description of spill/release (include pathway):													
Estimated amount spilled/released:	gallons												
Was contractor support necessary?	<table border="0"> <tr> <td>Yes</td> <td>No</td> </tr> <tr> <td>If Yes:</td> <td>hours of support</td> </tr> </table>	Yes	No	If Yes:	hours of support								
Yes	No												
If Yes:	hours of support												
Has spill/release entered storm drains, ditches, wetlands, or surface water?	<table border="0"> <tr> <td>If Yes:</td> <td>Yes</td> <td>No</td> </tr> <tr> <td>1. Estimated amount entering water source:</td> <td></td> <td></td> </tr> <tr> <td>2. Receiving water source: If other, describe:</td> <td></td> <td></td> </tr> <tr> <td>3. Sheen/dicoloration dimensions: Feet by feet</td> <td></td> <td></td> </tr> </table>	If Yes:	Yes	No	1. Estimated amount entering water source:			2. Receiving water source: If other, describe:			3. Sheen/dicoloration dimensions: Feet by feet		
If Yes:	Yes	No											
1. Estimated amount entering water source:													
2. Receiving water source: If other, describe:													
3. Sheen/dicoloration dimensions: Feet by feet													
CORRECTIVE ACTIONS													
Immediate corrective action taken:	Date completed:												
Long-term corrective actions planned:	Date completed:												
Describe plans developed to prevent recurrence:													
Additional information:													
REPORTABLE STATUS													
Is the spill reportable?													
Was a report submitted?	If yes, complete reporting table below.												
REPORTING TABLE													



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Agency (check if report submitted)		Date (mm/dd/yyyy)	Agency POC	Report # (if applicable)
National Response Center (800-424-8802)	<input type="checkbox"/>			
Virginia Department of Environment Quality (757-518-2077)	<input type="checkbox"/>			
U.S. Coast Guard (757-668-5555)	<input type="checkbox"/>			N/A
Virginia Emergency Operations Center (800-468-8892 or 804-674-2400)	<input type="checkbox"/>			
Forward this spill report form to the Civil Engineer Squadron/Environmental Element (CES/CEIE) - No later than the next working day: Civil Engineer Squadron (CES), Installation Management Flight, Environmental Element, Building 1407, POC: Paul James, Phone: 757-878-5662 or 757-644-7411, E-mail: paul.james.4@us.af.mil, Fax 757-878-4589				
Virginia Beach Local Emergency Planning Committee* (757-427-4228)	<input type="checkbox"/>			N/A
Peninsula Local Emergency Planning Committee* (757-269-2900)	<input type="checkbox"/>			

*may or may not be necessary to report, discuss with CED/CEIE prior to contacting